Registration Software Features

Administration

Multiple levels of authorization access
Access levels can be customized exclusively for different admins
Manual adjustments of members in groups and programs
Manual adjustments of members in events
Transfer members within groups and events
Ability to send mass emails to all members or entire program
Store email templates for continuous use
Attachment support for emailing
Full HTML email capability
Admins can be limited for specific program views only
Upload mandatory policies, can be required for members to use the system
Folder archive area for cloud storing of documents
Create and use forms, for medical conditions, release forms, etc.
Digital signatures support for policies and forms
Create popups announcements

Program Structures

Multiple levels of access
Multiple policy management options
Mandatory policy acceptance prior to registration
Flexibility of access for different individuals
Multiple program fee options can be set with various levels of authorization
Multiple family member discount options
Family membership affiliation discount options
Member profiles can be easily changed or modified at any time
Only registered and paid members are considered active
Programs or Groups can be closed, restricted, or require authorization before registering
Email notifications with new member registration, or additional family member registrations
Email notifications may be restricted to various members
Personalized program links, with various levels of access
Customizable member or group information pages

Personal Calendar

Shows registered and non-registered events
Shows events for multiple members or groups
One-click register on calendar events
Ability to color code events for members or groups
Downloadable I-Calendar format into, mobile device, MS Outlook, Google calendar etc.

Event Management

Reliable 24/7- 365 accessibility
Unlimited amount of events
Single or multiple events running concurrently
Event coordinators can create and change events easily
Events can be restricted to various members, groups or programs
Variable event fees options such as: check fee, early bird, late, or payment at the door fees
Automated fee changes by dates
Google maps for event locations
Graphics can be uploaded to event screens
Family, spouse, guardian, guest, and officer registration options
Automated waiting list options
Automated waiting list notifications
Automated email notifications, responses, or warnings
Customizable text, colors and graphics for all automated emails in HTML format
Email receipt confirmations
Automated yearly event roll over
Duplication options for similar events
Custom event questionnaire feature
Mandatory policy feature

Theming

Upload site login page header
Upload separate after login header
Upload your own backdrop for login page
Customize your page for login, about us and program support pages
Choose from a plethora of website colors to match your program theme
Create your own HTML home page after logging in

Reporting

Multiple online reporting features
Multiple charting styles and colors
Real-time customizable event reporting
Real-time customizable membership reporting
Real-time financial reporting
Real-time strength and/or head count reports
Changeable report settings and styles
Create personal customized reports
Report viewing styles in Flash, HTML, and PDF
Multiple report exporting format options: PDF, RTF, Text, TIFF, Excel, CSV
Yearly expense report for groups or members

Social Networking

Members can email other members within various groups or levels
Customize emails with attachments and graphics
Members or groups can share pictures with restricted access levels
Members can utilize blogging section
Automatically generated certificates
Automated announcements such as birthday, holiday messages or invitations
Texting between members within same programs
Chat post notifications for events

Store Front

Customize layout of items and pages
Multiple images with popups
Group items by categories
Items exclusive for events and discounts
Special sale promotions with time delay
Real-time stock alerts and notifications with thresholds
Supplier tracking

Payments & Processing

Multiple payment options, check, PayPal, Stripe
Access funds thru PayPal, or transfer to PayPal accounts
Automatic refunds with PayPal on PayPal site
Programs can utilize own organization PayPal business accounts
Live credit card payment processing with Stripe
Automatic refunds through registration site for Stripe processing
Programs can utilize own organization Stripe business accounts
Monthly payments by check or electronic deposit
Create promotional codes for events, members and recruitment
Customized subscription based payments
Easy offline payment clearing
Automated real-time event refund attendance updates
Payments can be dispersed to multiple accounts
Automated monthly billing statements
Accounting financials downloadable to QuickBooks

Security

McAfee security checked daily
Secured with a GlobalSign AlphaSSL Web Server Certificate
Dedicated SQL Server 2012
Unique database per client
Transactions are protected with by 256-bit Secure Sockets Layer encryption
Automatic login failure lockout
Daily sequential system backups – 6-month history
Admin profile simulator